

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-August 7, 2023***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:14 Call to Order by Tina Williams**

**Roll Call**

Board Present: Mark Berdan, Trisha Ziegler, Lisa Bolen  
Staff Present: Tina Williams, Jeff Hutchison

Mission and Vision statement read aloud.

**Acceptance of Resignation**

Motion by Mark Berdan; Second by Lisa Bolen to accept the resignation of Joe Perrera from the Alternative Educational Academy of Ogemaw County board.  
Motion passes 3-0

**Appointment of Board Trustee**

Motion by Mark Berdan; Second by Trisha Ziegler to appoint Michael Ehinger for the remainder of the open term July 1, 2023 – June 30, 2024  
Motion passes 3-0

**Election of Officers**

- a. Motion by Lisa Bolen; Second by Trisha Ziegler to elect Mark Berdan as board President.  
Motion by Mark Berdan; Second by Lisa Bolen to elect Gail Hughey as Vice President.  
Motion by Mark Berdan; Second by Trisha Ziegler to elect Lisa Bolen as Secretary/Treasurer.  
Motion by Trisha Ziegler; Second by Mark Berdan to approve elections for President, Vice President, and Secretary/Treasurer.  
Yeas: Bolen, Ziegler, Berdan  
Nays: none  
Motion passes 3-0

Oath of Office was completed

**Additions to Agenda:**

MiCareer Quest sponsorship was added to discussion with action items by Mark Berdan

**Approval of Agenda:**

Motion by Lisa Bolen; Second by Trisha Ziegler to approve agenda as amended  
Motion passes 3-0

**Approval of Minutes from June 12, 2023:**

Motion by Mark Berdan; Second by Lisa Bolen; to approve the minutes.

Motion passes 3-0

**Discussion Items:**

- a. Tina provided updates on the following items
  - i. The HVAC unit at the West Branch location did not need to be replaced
  - ii. 51 AEA students participated in some capacity over the summer session
  - iii. The veggie garden provided by grant funding through DAR was fruitful
  - iv. Students volunteered at the Pegasus Springs Therapeutic Riding Center with the School Success program over the summer and we plan to continue working with the center this school year
  - v. Skyward set up is still in progress and on track to be fully implemented for the 23-24 school year
  - vi. The summer building improvements included new cabinets/countertops, closet organizer, stripped and waxed floors, flag-pole installation, and the completion of new basketball court.
- b. Staffing was discussed; Alyssia Proulx was hired as the new teacher. We continue to have postings for Special Education, Social Worker, and Student Transporter.
- c. Current Enrollment was discussed; WB-RC (48), WP (20), Other (48)/total 116
- d. The enrollment process was discussed; no issues were noted.
- e. CTE transportation for AEA students was discussed. Suggestions included providing gas cards, eligible students riding WB-RC bussing, and transit coop if we do not hire a driver.

**Personnel Action Items:**

none

**Discussion with Action Items:**

- a. Motion by Mark Berdan; Second by Trisha Ziegler to approve the 2023-2024 Meeting Schedule.  
Motion passes 3-0
- b. Motion by Trisha Ziegler; Second by Mark Berdan to approve the 2023-2024 Student/Parent Handbook.  
Motion passes 3-0
- c. Motion by Mark Berdan; Second by Trisha Ziegler to approve the 2023-2024 curriculum  
Motion passes 3-0
- d. Motion by Lisa Bolen; Second by Trisha Ziegler to approve the 2022-2023 4<sup>th</sup> Quarter Account Activity  
Yeas: Berdan, Bolen, Ziegler  
Nays: none  
Motion passes 3-0
- e. Motion by Lisa Bolen; Second by Trisha Ziegler to approve a \$5,000.00 MiCareer Quest Transportation Sponsorship.  
Yeas: Bolen, Ziegler, Berdan  
Nays: none  
Motion passes 3-0

**Next meeting:** September 11, 2023 9:00 a.m. at Michigan Works

**Community Input**

None

**Board Comments**

Lisa Bolen shared NEMCSA will have funding to help families with water bills.

Adjourned at 10:08 a.m.

*Minutes respectfully submitted by Tina Williams*