

**Alternative Educational Academy of Ogemaw County
Board Meeting Minutes
From December 12, 2022**

Location: Michigan Works Service Center
2389 S. M-76
West Branch MI, 48661

9:05 Call to Order by Tina Williams

Roll Call

Board Present: Trisha Ziegler, Joe Perrera, Gail Hughey
Staff Present: Tina Williams, Jeff Hutchison
Guest Present: Shawn Petri, COOR ISD

Additions to Agenda:

none

Approval of Agenda:

Motion by Gail Hughey; Second by Joe Perrera to approve agenda as presented
Motion passes 3-0

Approval of Minutes from November 7, 2022:

Motion by Trisha Ziegler; Second by Gail Hughey; to approve the minutes.
Motion passes 3-0

Discussion Items:

- a. Staffing was discussed; Current needs/postings include a .5 to 1.0 fte Pupil Accounting Secretary, .5 fte Special Education teacher, .5 fte IT Coordinator
- b. Current Enrollment was discussed; WB-RC (44), WP (21), Other (57)/total 121
- c. The enrollment process was discussed; no concerns noted at this time
- d. Tina reminded the board that the addition of an outdoor basketball court was approved last year and that we are going for bid on that in January.

Discussion with Action Items:

- a. Motion by Joe Perrera; Second by Gail Hughey to approve the Pupil Accounting Secretary posting.
Motion passes 3-0
- b. Motion by Trisha Ziegler; Second by Joe Perrera to approve the .5 IT Coordinator posting.
Motion passes 3-0
- c. Motion by Gail Hughey; Second by Trisha Zeigler to approve the following donations:
West Branch Optimist Club, \$218.33 for microscopes
Meijer, \$500.00 gift card
Motion passes 3-0

Next meeting: January 9, 2022 9:00 a.m. at Michigan Works

Community Input

Shawn Petri shared that COOR ISD would be participating in the pre-Labor Day Waiver process.

Board Comments

None

Adjourned at 9:38 a.m. *Minutes respectfully submitted by Tina Williams*