

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-December 11, 2023***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:10 Call to Order by Tina Williams**

**Roll Call**

Board Present: Gail Hughey, Mark Berdan, Trisha Ziegler  
Staff Present: Tina Williams  
Guest Present: Shawn Petri

Mission and Vision statement read aloud.

**Additions to Agenda:**

none

**Approval of Agenda:**

Motion by Gail Hughey; Second by Trisha Ziegler to approve agenda as presented  
Motion passes 3-0

**Approval of Minutes from November 11, 2023:**

Motion by Mark Berdan; Second by Gail Hughey to approve the minutes.  
Motion passes 3-0

**Discussion Items:**

- a. Current staffing was discussed; We have one school social worker position posted at this time
- b. Current Enrollment was discussed; WB-RC (58), WP (32), Other (48)/total 138
- c. Enrollment process was discussed; No concerns noted
- d. Tina provided an update on the Career Navigator program at the AEA, we currently have 18 students enrolled in JMG and many other students working with the CN informally.
- e. Tina reviewed the School Index Data

**Personnel Action Items:**

none

**Discussion with Action Items:**

- a. Motion by Mark Berdan; Second by Gail Hughey to approve the AEA Ogemaw Assistant Director position be increased from .5 fte to 1.0 fte.  
Yeas: Berdan, Ziegler, Hughey  
Nays: none  
Motion passes 3-0
- b. Motion by Trisha Ziegler; Second by Gail Hughey to approve the AEA Director to enter into .5 fte contract negotiations with Stephanie Davis to be promoted to Special Education Director upon completion of her directorship and endorsement.

Yeas: Berdan, Ziegler, Hughey

Motion passes 3-0

- c. Motion by Mark Berdan; Second by Trisha Ziegler to approve the AEA IT disposal process as discussed  
Motion passes 3-0

**Next meeting:** January 8, 2024 9:00 a.m. at Michigan Works

**Community Input**

none

**Board Comments**

none

Adjourned at 9:54 a.m.

*Minutes respectfully submitted by Tina Williams*